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**Wells County Soil & Water Conservation District**  
**117 W. Harvest Road • Bluffton, IN 46714**  
**Phone (260) 824-0624 ext. 3**

**SWCD MEETING MINUTES – Mar 14, 2017**

The Wells Co. SWCD met Mar. 14, 2017 at 6:00 p.m. at the NRCS/SWCD office at 117 West Harvest Road, Bluffton, IN. Supervisors present were: Kevin Brickley, Leann Nash & Dave Ramseyer. Others present were Lynne Huffman; SWCD District Coordinator, Dave Lefforge; ISDA Resource Specialist & Arelys Ortiz; NRCS Soil Conservationist.

Kevin Brickley called the meeting to order. The minutes from Feb. 14, 2017 meeting were presented. Leann Nash made a motion to accept the minutes. Dave Ramseyer seconded. The treasurer's report ending Mar 8, 2017 was presented. Dave Ramseyer made a motion to accept the report, Leann Nash seconded, the motion carried.

**Old Business:** No old business

**New Business:** *Board Elections* – After discussion, Leann Nash made a motion to retain Chad Fiechter as board Chairman. Dave Ramseyer seconded. Dave Ramseyer then made a motion to make Leann Nash Vice Chairman. Kevin Brickley seconded. By a show of hands, these motions passed. *Policy Manual* – Although no changes were made to the current policy manual, all members present signed that the policies were up to date. *Annual Plan of Work* – We went over the plan of work. Updates were made to events that Lynne Huffman will be doing. Also noted that Leann Nash had spoken to the Rotary Club. We need to plan a septic meeting and a fall cover crop meeting. *Threshold Limit* – A new policy from the state board of accounts was brought to the table. A limit needs to be set whereas if a variance, loss or shortage is located, it will be reported to the State Board of Accounts. After discussion, the limit was set at \$250.00.

**Conservation Application:** *No update*

**Reports:** *Upper Wabash River Basin Commission* – Approximately \$9,000 left in the cost share program. 3 current applications for equipment modification on the table, so money should be allocated shortly. *CWI 2016 Wabash*– \$155.00 left over to be spent this year. 2 producers have money allocated to them to complete their practice in 2017. *CWI 2017 Wabash* – Received the first application for Gypsum. *CWI 2017 with Adams County* Will be getting a brochure ready shortly. *Rule 5*- No new plans

**Other Business:** *Area Meeting* – Board Members were encourage to attend the Region Meeting next Wednesday evening in Columbia City. Lynne needs to make reservations by this Friday. *Fish/Tree Sales* – Lynne is working on getting these sales moving for this Spring. It was brought to her attention that the News-Banner provides a service of inserting a flyer in the News-Banner. It cost \$156.00 to have a two sided flyer sent to approx. 4,000 residents. After discussion, Leann made a motion to have Lynne make a flyer for Trees and for Fish (1 sheet, 2 sided) and we will try this form of advertising. Dave seconded, the motion carried. *Year End Financials* – Year end financials were presented to the board. Those present signed the forms and approved them. *PSS Contract* – Lynne has signed a contract with the NRCS regarding PSS(Program Support Specialist) duties. Lynne will complete these tasks as time permits and be allowed to take home such work at no additional hourly compensation. Lynne will receive all monies that come while doing this work. The check will come to the SWCD and Lynne will deposit and write check out to herself. Leann Nash made a motion to allow Lynne to perform these duties. Dave Ramseyer seconded. The motion passed.

Claim forms were signed, Dave made a motion to adjourn, Leann seconded. Meeting adjourned. Next meeting will be April 11<sup>th</sup> at 6pm.

Respectfully Submitted,

Lynne A. Huffman  
District Coordinator  
Wells Co. SWCD

Minutes Approved:

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\_\_\_\_\_ Date: \_\_\_\_\_